

## PREPARING YOUR APPLICATION

Preparing your application is the first step towards your education in the Juris Doctor program at Nunavut Arctic College through the University of Saskatchewan.

**Deadline for submission: December 31, 2016**

There are a number of requirements for this application:

1. The application form
2. High School transcript and any postsecondary transcripts
3. Request for Accommodations form (if required)
4. Personal Statement
5. Three letters of reference
6. Writing Sample – to be arranged at a later date

### Instructions

1. Application Form (also available at [www.arcticcollege.ca](http://www.arcticcollege.ca) )
2. Transcripts: Applicants with high school credits or post-secondary education must arrange with the school(s) at which they studied to have a copy of their transcript(s) mailed to the Arctic College marked NUNAVUT JD APPLICATION. Transcripts should be sent to the same address as the application form.
3. Application for Housing (also available at [www.arcticcollege.ca](http://www.arcticcollege.ca) ): If you are required to study outside of your home community, you can apply for housing. But apply early – housing is limited. Print out the housing application form and include it (and any required references for the housing application) with your application.
4. Personal Statement of up to 500 words: Applicants should explain why they would be a good choice to be accepted as a student. You may want to explain your connection to your community, and discuss special academic interests and achievements, work experience, (including volunteer experience), special skills and personal attributes as well as other significant life experiences (e.g. family, travel). The personal statement must be composed entirely by the applicant. If you feel there are special circumstances which apply to you (such as overcoming a learning disability or other disadvantage), you may complete a Special Circumstances statement as well.
5. Three letters of reference: applicants need three letters of reference. People such as adult educator, school principal, teachers or former employers are all suitable references. Your referees can either write a separate letter or complete the Applicant Reference Form from [www.arcticcollege.ca](http://www.arcticcollege.ca). Letters can be submitted with the application or sent separately, but they must be in a sealed envelope. Alternatively, if your referee wishes to submit your letter by email or fax, he or she must send it directly to NAC.

6. Writing Sample: The ability to write clearly and concisely, while making a logical argument or explaining a concept is a critical skill for lawyers. As part of this application process you will be required to go to a designated location, and write a response to a problem that will be presented to you.

### **Previous Convictions**

Although the University of Saskatchewan and Nunavut Arctic College do not ask about applicants' previous convictions, be aware that all Law Societies require proof of good character before permitting an applicant to article or become a lawyer. Some convictions may prevent you from becoming a lawyer. Please be aware that the Law Society of Nunavut requires applicants to answer 'Yes' or 'No' to the following statement:

*I have since attaining the age of 18 years been convicted of an offence under the Criminal Code, the Narcotic Control Act, the Food and Drugs Act, the Income Tax Act, the Income Tax Act (Canada), the Bankruptcy Act, the Excise Tax Act, legislation of any province or territory respecting securities or income tax or any legislation similar to any of the foregoing in any other jurisdiction.*

If you have questions about your situation, please contact:

The Law Society of Nunavut  
Building 917, Iqaluit, NU X0A 0H0  
Phone: (867) 979-2330  
Email: [administrator@lawsociety.nu.ca](mailto:administrator@lawsociety.nu.ca)

### **Financial Assistance**

You are responsible for contacting the agency providing financial assistance. For more information on financial assistance, see *Costs and Financial Services* on the NAC website at [www.arcticcollege.ca](http://www.arcticcollege.ca) or call 1-800-661-0763. If you have already obtained sponsorship please attach proof of sponsorship, if available.

### **Submitting Your Application**

Mail, email, fax or drop off your application and supporting documents to:

Nunatta Campus  
P.O. Box 600  
Iqaluit, NU X0A 0H0  
Tel: (867) 979-7222  
Fax: (867) 797-7103  
Toll-Free Tel: 1-866-979-7222  
Email: [registrar@arcticcollege.ca](mailto:registrar@arcticcollege.ca)

### **Acknowledgement of Receipt and Follow-Up**

You will receive a letter to acknowledge that your application has been received. This letter will identify any additional information or documentation that may be required.

### **Letter of Acceptance**

Once the College has obtained all of the necessary documents and results of required assessment, you will be contacted to let you know that you have:

- a) been accepted, with information on how to proceed with registration; or
- b) not been accepted

### **Registration for Courses**

Registration in credit courses takes place in person after you have been accepted. Students accepted into programs will be given course registration instructions.

**FOR MORE INFORMATION**

For more information on programs and courses available, or for more detailed explanation or additional copies of forms, visit the Students section of the Nunavut Arctic College website at [www.arcticcollege.ca](http://www.arcticcollege.ca).

If you require assistance with any part of your application or have any questions, see your nearest college instructor, school principal or employment officer.

Apply early! The application process takes time, courses are offered only if interest is shown, and student housing is filled up quickly.

For full Arctic College policies on application procedures, please see C.02 – Full-time Admissions – of the Policy and Procedures Manual, available at all Community Learning Centres and College libraries.



**APPLICATION FORM – JURIS DOCTOR**

Please complete form fully and print.



UNIVERSITY OF SASKATCHEWAN

**College of Law**

LAW.USASK.CA

<b>Current Status/History with Nunavut Arctic College (NAC)</b>		
Please check one	<input type="checkbox"/>	New to Nunavut Arctic College
	<input type="checkbox"/>	Returning to Nunavut Arctic College for further education
If you are returning, what is the most recent NAC program you have taken?		
Which Community Location did you take your program in		
Date last registered in the program or course		

<b>Personal Information</b>		
Last Name	First Name	Student ID#
Social Insurance Number	Birthdate	

*Please circle one:*      Female                  Male                  Gender Neutral

<b>Mailing Address</b>			
PO Box/Street	Community	Territory/Province	Postal Code
Email Address	Telephone (Home)	Telephone (Work)	Telephone (Cell)

<b>Contact Person in Case of Emergency</b>		
Name	Relationship	Telephone

<b>Ancestry</b>		
Resident of Nunavut since birth? YES      NO      If no; when did you become a resident (YY/MM/DD):		
Inuit		Other:

<b>Primary Language Used</b>					
Inuktitut		Inuinnaqtun		French	English

Education						
<b>Elementary/High School</b>						
What is the highest grade level you completed		Year				
Name of School			Location of School			
<b>Postsecondary Education</b>						
Please list all academic institutions you have attended since leaving Elementary/High School.						
Academic Institutions Attended (most recent first)	Location	Program	Certification (record of achievement, diploma, certification, degree, etc.)		Year Entered	Year Left
			To be Completed	Completed		

Work Experience		
Please attach a resume or list your work experience below		
Resume attached	YES	NO

### Sponsorship

Do you plan to be self-sponsored? <i>Please note: if you are not planning self-sponsorship, you are responsible for contacting an agency that provides financial assistance.</i>		Yes		No	
If you have already obtained sponsorship, please attach proof of sponsorship to this application form if available.					
Obtained sponsorship?		Yes		No	
Attached proof of sponsorship?		Yes		No	
Please indicate the sponsoring agency (check one)					
Student Financial Assistance (Gov of Nunavut)		Employer		Regional Inuit Association	
				Gov of Nunavut staff training	
					Other

### Signature

I certify that the information above is correct and complete. I agree to comply with all rules, regulations, and policies of Nunavut Artic College and the University of Saskatchewan.

<i>Signature of Applicant</i>	<i>Application Date: YEAR/MONTH/DAY</i>

### Registrar's Use Only

Program Number:	Division:	Location Code:
Accepted?	Date Received:	Student ID #: